ADVERTISEMENT

The Meru County Investment and Development Corporation was established by the Meru County Investment and Development Act 2014, to provide for the establishment of legal and institutional framework for promotion and coordination of investment and development and for connected purposes.

In furtherance to the above, the Corporation is seeking to recruit a highly motivated, visionary, dynamic and result-oriented candidate to fill the following position:

MANAGING DIRECTOR (1 Position)

Overall Job Purpose

Reporting to the Board of Directors, the Managing Director will provide sound, focused leadership and has the overall responsibility for formulating, determining and implementing the general policy and programmes for the Corporation.

Key Responsibilities

a) Ensure overall effectiveness performance of the Meru County Investment & Development Corporation,

b) Provide strategic leadership and direction in the implementation and evaluation of the Corporation’s Strategic Plan,

c) Provide regular reports and quality information to the Meru County Investment and Development Corporation Board on all matters of significance as well as recommending significant operational charges and major capital expenditures so that they can properly discharge their duties and responsibilities effectively,

d) Develop, promote and implement sound legal and regulatory framework to support the MCIDC realization and delivery through the establishment of effective policies, strategies, systems, processes, procedures and practices for planning, implementation and evaluation of the Meru County Government Plans.

e) Develop and implement policies, strategies and programmes designed to position Meru as the preferred investment location,
f) Developing strategies for creating high performance organizational culture based on transparency, integrity, accountability, performance measurements and results to ensure the Meru County Investment & Development Corporation is run on sound management principles and practices,

g) Develop and implement effective human resource management policies and system for hiring, performance assessment, training and development, dispute resolution, pay and benefits, employee welfare programmes, equal opportunity as well as terms and conditions of service designed to contract, develop, motivate and retain high caliber staff,

h) Establish proper internal monitoring systems, procedures and processes for optimal utilization and management of the financial, human and physical assets in order to meet operational, socio-economic and business objectives of the MCIDC.

i) Develop and implement effective financial management policies and systems for monitoring and reporting financial performance to ensure proper management and accountability of funds in line with financial budgetary policies and procedures of government and other stakeholders,

j) Develop and implement effective communication and public Relations strategy and policy to ensure that the Meru County stakeholders have access to information they need to make informed decisions that will support the preparation and implementation and to support Meru County Government delivery,

k) Provide guidance and advice to the Meru County Investment & development Corporation Board for formulation of Board Policies, decision making and problem solving,

l) Create and maintain strong collaborations, linkages, networks and partnerships with key stakeholders such as Government Agencies, Civil society, Private sector, Development partners and the public,

m) Provide advisory services to the Meru County Government on all matters pertaining to implementation and realization of Investment and Development, and

n) Any other responsibilities as may be necessary to achieve the Corporation’s objectives.

Key qualifications and experience

i. Master’s Degree in Economics, Business Administration, Accounting, Finance or any other related field from a recognized university;

ii. Must have not less than eight (8) years’ professional experience 3 of which must have been at senior management level with a responsibility of coordinating multidisciplinary teams;
iii. Demonstrate high degree of professional competency, administrative capabilities, strategic initiatives and a thorough understanding of public sector policies and reforms, corporate planning and relevant legislations that impact on attainment of the corporate goals;

iv. Member of a recognized professional body;

v. Proven ability in resource mobilization, networking and linkages with development partners or organizations;

vi. Excellent communication, interpersonal and negotiation skills.

vii. Excellent people management skills and ability to lead, motivate and build result oriented workplace, and

viii. Must be compliance with the provisions of Chapter 6 of the constitution.

If your career profile matches the requirements of this position, please submit your application with a detailed CV indicating your qualifications, experience, present position, e-mail address and mobile number with copies of certificates and testimonials and a copy of ID on or before 7th May 2020 to:

The Chairperson Board of Directors,
Meru County Investment & Development Corporation,
P.O Box 3194-60200
MERU.

Online applications can be submitted to: careers@investmeru.co.ke

Applicants should seek clearance from:

Credit Reference Bureau
Kenya Revenue Authority
Higher Education Loans Board
Criminal Investigation Department